

CONSTITUTION OF MEDICAL AUDIT COMMITTEE

The Medical Audit Committee comprises three groups of individuals:

A Elected Members:

- i) A chairman and five other members elected from the body of the Hospital Medical Committee. The five members should include a wide range of specialties; one of them to be a Community or Public Health Physician.
- ii) A General Practitioner member elected by the General Practice Committee.
- iii) A Postgraduate Tutor.

These individuals serve a minimum term of office of three years.

B Ex officio Members include:

- i) The Chairman of the Hospital Medical Committee or his/her deputy.
- ii) A Regional Educational Adviser of a Royal College chosen from those based in Bristol (and/or Weston if the latter is included in the Committee's remit).
- iii) The District nominee to the Regional Audit Committee (RHMAC).

C Those in attendance:

- i) A representative of Information Technology in the Trust.
- ii) The Trust's Operations Manager

The Committee may co-opt additional members if needed, for defined purposes and defined periods, not to exceed three months renewable to a maximum of twelve months.

TERMS OF REFERENCE OF AUDIT COMMITTEE

- 1 To review the reports of the individual audit groups to ensure that effective Audit is being undertaken, within the limitations of appropriate confidentiality of individual data.
- 2 To notify the Steering Committee of the Hospital Medical Committee of any desirable or proposed changes in utilisation or practice.
- 3 To advise local managers as to the adequacy or appropriateness of resources made available for the process of medical audit.
- 4 To report annually to the Regional Audit Committee, within the limitations of appropriate confidentiality of individual data.
- 5 To draw the attention of medical staff to new audit initiatives and facilities that may, from time to time, occur.

MEMBERS OF AUDIT COMMITTEE, UBHT

Members

Dr T A Thomas (Chairman)	Dr D G Wilkins
Dr D L Stansbie (Vice-Chairman)	Dr R J Williams
Dr R A Mountford (Post-graduate Tutor)	Dr G Laszlo
Dr G J Rees	Dr C D Shaw
Dr M J Whitfield (GP Representative)	Mr J D Wisheart (Chairman HMC)

In Attendance

Mr A Carter (Information Technology)	Mrs M Maisey (Operations Manager, UBHT)
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