



## UNIVERSITY OF BRISTOL

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FVG/NJM

Mrs Jean Pratten



Dear Jean

I am writing to inform you that after meeting with Fiona Thomas and Lesley Salmon I have taken over the coordination of paediatric care on Wards 5a and 5b. This of course will involve the coordination of the work of the Heart Circle staff, Helen Stratton and Helen Passfield, and I hope you will be in agreement with this.

I intend to call a meeting in the first instance of Julie Luscombe, Helen Passfield, Helen Stratton and Catherine Warren to discuss the issues involved in the management of paediatric patients. We will then have a regular weekly meeting to discuss the on-going management of all patients on the cardiac unit.

If you should have any suggestions or queries please do not hesitate to contact me.

Yours sincerely

Kind regards

Dr Freda V Gardner  
University Department of Cardiac Surgery

cc: Julie Luscombe  
Helen Passfield  
Lesley Salmon  
Helen Stratton  
Fiona Thomas ✓  
Catherine Warren

*I'm apprehensive about this*

*I feel you are to:-*

*advice & guidance in areas we feel unsure about using her skills*

*If you're going to do this now?*